



WARMSWORTH PARISH COUNCIL COUNCIL MEETING

Minutes of the Parish Council Meeting held on Monday 12th. June 2023 at 7pm at Warmsworth Stapleton Road Centre.

Members Present: Cllrs. D Maxey (Chair), A. Bennett, C. Pattison, N. Robertson & J. Auty

In Attendance: The Clerk, Mr A. Bosmans

Apologies: Cllrs. P Cole, S. Beech & K. Lenham – The reasons for absence were accepted

Members Absent: None

There were no members of the public present.

The Chair welcomed Cllr Robertson back after being unwell for some time.

23/093 To receive Disclosures of Interests from Councillors on matters to be considered at the meeting.

There were no disclosures of Interest

23/094 To identify items for which the Press and Public may be excluded.

Items 10(k) and 20 were identified if necessary.

23/095 Public Participation Session

No members of the public were present.

23/096 To resolve that the minutes of the Annual meeting of Electors held on 9th. May 2023 circulated to members, be signed as a correct record.

RESOLVED: The Minutes of the Annual meeting held on 9th. May 2023 is accepted as a true record

23/097 To resolve that the minutes of the meeting of the Council held on 9th. May 2023 be signed as a correct record.

RESOLVED: The Minutes of the meeting held on 9th. May 2023 is accepted as a true record.

23/098 Unresolved Items from Previous Minutes

- a. There was a need to update quotes for portioning off the area behind the reception into two parts with a double door – because of major spend on higher priorities on Stapleton Road, this has been postponed – **to be removed from the Agenda and deferred to the Centre Committee to bring back to the Parish Council when funds were at an appropriate level.**


- b. Lords Head Lane Petition – This was requested to remain on the agenda, renamed to Lords Head Lane, One Way, Cycle Path, and Pedestrian Way, alongside Sheffield Roads proposed development onto the Halt, with the Broomhouse Lane Development – awaiting further action from DMBC Planning Department – **ONGOING**
- c. Grass Cutting – KG Field – The Cricket Club has accepted the new cutting agreement – this has yet to be signed - and the price for the mower – they have been invoiced and will pay in 3 instalments – property remaining in the ownership of the Council until fully paid. The Lions have been made an offer of what to pay and have taken this to their committee – First instalment received on mower – agreement yet to be signed on cutting arrangements - Clerk to progress this with the football club and cricket Club through a stakeholder meeting - **ONGOING**
- d. Cottage – a valuation from more than one source – Clerk to investigate as well as valuation for the old community Centre – not an immediate priority, however Chair will keep this active with the Clerk, but to be removed as an immediate “Matter Arising”
- e. Website refresh – further meeting taken place with the future “Webmaster” and further amendments and refinements have been proposed and will be actioned – the site will look excellent, and it is now live – **COMPLETED**
- f. Complaint about the state of allotment – The Alleged “Offender” has again been back to the Council and asked that the quote the Council obtained is actioned and he offered to pay – Cllr Beech to liaise with the contractor – all materials from the greenhouse that are salvageable, it has been agreed to lay in a safe position on the plot - **ONGOING**
- g. Progress on Summer Activities – Cllr Beech – hope to use the say person as previous years and this time use the King George Field – Clerk to supply the contact at Doncaster MBC to see if there will be any funding this summer, funding has also been sought both directly and indirectly from DMBC Cllrs Cole and Reid – no reply as of yet– **ONGOING**
- h. Writing to DMBC re – Parking issues with large lorries on the Halt – an e-mail has been sent to DMBC – Chair is lead on this – as of the meeting signage and enforcement is commencing on site by DMBC - **COMPLETED**

23/099 To Resolve that the Risk Register has been reviewed and any additions to notified and reviewed.

The Clerk reported that he needed to find some time to review the register himself before issuing to Councillors for approval next month.

23/100 To Decide upon a suitable co-option to replace resigning Councillors.

There was still one Casual Vacancy for appointment and the Chair as well as others were asking certain local residents to express an interest. It would also be placed on the noticeboards – it is already on the website.


10/7/23

23/101 To Hear Reports on the work of External Bodies

a. Allotments – Cllrs. Bennett / Lenham

A further Committee Meeting is to be planned by the Chair.

b. Environmental Group / Playing Fields – Cllr Pattison gave a brief update and was disappointed that support from Doncaster MBC on several matters was lacking at present and that there was a need to contact the Officer in charge again to arrange either a site visit or some of DMBC workforce to fulfil promises made in 2022.

The standard letter to residents living in Cecil and Wrightson needs reprinting and posting again following a spate of dumping issues in those backs.

c. Cricket Club – The hole that had appeared near to the cricket square was repaired on instruction from the Council Chair.

d. Football Club – New lease had been presented to the Football Club and they were taking the Draft to their Committee and will report back. This has been delayed because the Chair of Council has been unwell.

e. PCJCC – Nothing to report

f. PROW – Nothing to report

g. DTUG – The standard one-way fare nationally in England has been kept at £2 on all buses and is a continuing subsidy following Covid to stimulate usage.

h. Don Gorge – Three different Action Days are proposed in the near future – The Clerk had already circulated these.

i. Quarry Liaison – Nothing to report.

j. Accounts Inspection – the Chair and Cllr Beech had done this prior to the Internal Auditor attending to fulfil some of the year end obligations. No issues had been identified.

k. HR Issues – The Chair would invoke Press and Public eviction for Item 20, but no Press or Public were present.

l. Gala Committee – The Chair was not present due to illness.

m. YLCA South Yorkshire Branch – The Council does not have a representative at present. It is due to meet later in June.

23/102 To Discuss items arising from the Stapleton Road Implementation Committee

Another meeting of the Implementation Committee has not been held recently. The tables were ordered and due for delivery, and two “badly behaved and messy” groups had recently been to the centre for their events. They had also been disruptive to the Centre’s neighbours – the Chair and Centre Manager had done a lot to resolve this, but a meeting was necessary with them to make the hirers aware of their responsibilities.

There was a need to discuss whether to implement a mandatory deposit for bookers of parties which would not be refundable in the event of the Centre being in a state when the party has finished. This will be at the next Centre Committee meeting.

23/103 To Discuss Environmental / Climate

There were no items to discuss at this meeting.

23/104 To Discuss and Receive Correspondence

- a. Allotments – Cllr Bennett, Beech & Maxey – Confirmed date for a Committee Meeting.
- b. Environmental Group / Playing Fields – Cllr Pattison to Report
- c. Cricket Club – Cllr. Bennett
- d. Football Club – Chair
- e. PCJCC
- f. PROW
- g. DTUG
- h. Don Gorge - Cllr Bennett
- i. Quarry Liaison – Any Update – Cllr Cole
- j. Accounts Inspection - Cllrs Maxey & Beech
- k. HR Committee
- l. Gala Committee – Cllr Maxey
- m. YLCA – South Yorkshire Branch

These were all noted.

23/105 Members Items

An outside tap and hose for the centre gardens was proposed – it needs to be discussed with the Centre Committee and brought back to the Parish Council for approval.

23/106 To Discuss Financial Matters

- a) To approve Orders for Payment: **APPENDIX 1**

These were circulated and noted.

- b) To approve Budgets and Bank Reconciliation – to end May 2023 – **APPENDIX 2 & 3** – as Attached to Agenda

RESOLVED: The payments, Budget & Bank Reconciliation to end of May 2023 be approved and signed as a true Record.

- c) To Agree the Internal Auditors Report and his signing of the AGAR – 2022 – 2023


RESOLVED: That the Internal Audit report is accepted without query for 2022 – 2023

- d) To Comment on and agree the Annual Governance Statement – 2022 – 2023

The Clerk asked the Governance questions individually all of which were answered in the affirmative

RESOLVED: That the Annual governance Statement is accepted in its entirety and all answers in the affirmative.

- a) To Agree a date range for Public Inspection of the 2022 – 2023 Accounts



10/7/23

The Clerk outlined the dates for which the Public Inspection must be advertised for a maximum of 30 working days **INCLUDING** the first two weeks in July. The suggestion was Announce on Monday 19th June, display Tuesday 20th June and finish the inspection period on Monday 31st July.

RESOLVED: That the inspection notice should incorporate the suggested dates for display and inspection.

23/107 To Consider Resolutions Notified by Members

Concerns had been expressed over the increase of dog fouling and failure to clean up afterwards – it was agreed to source more signs especially about cleaning up but also that regulations dictate that dogs should be on a lead.

23/108 To Consider Planning Matters

23/01002/FUL - Erection of single storey side extension - 7 Church Rein Close Warmsworth Doncaster DN4 9PG

23/00968/3FUL - Removal of existing ground floor kitchen extension and replacing with new kitchen/bedroom ground floor extension - 33 Grosvenor Crescent Warmsworth Doncaster DN4 9NJ


There were no significant observations on these.

23/109 To Confirm the date of the Next meeting.

Confirmed as **7.00 pm on Monday 10th July 2023 at the Warmsworth Community Hub**

23/110 To Move that Press and Public are Excluded.

Chair gave a brief update on the advertisement for an assistant at the Hub.



10/7/23