



WARMSWORTH PARISH COUNCIL COUNCIL MEETING

Minutes of the Parish Council Meeting held on Monday 9th. May
2022 at 7pm at Warmsworth Community Centre.

Members Present: Cllrs. D Maxey (Chair), C. Pattison, S. Auty, C Woolven, P. Cole & A Bennett.

In Attendance: The Clerk, Mr A. Bosmans

Apologies: Cllrs. J. Auty, K. Lenham & N. Robertson - The reason for absence being accepted.

Members Absent: 6 Members of the public – 5 from the allotments – were present

22/064

To receive Disclosures of Interests from Councillors on matters to be considered at the meeting

None Received

22/065 To identify items for which the Press and Public may be excluded

Agenda Items 9k, 9n and 20 were identified by the Clerk but no Press or Public were present.

22/066

To Elect a Chair for the forthcoming Electoral and Financial Year 2022 – 2023

For this item, the Chair stood aside and the Vice Chair – Cllr S. Auty – continued proceedings.

Nominated, seconded and unopposed, Cllr Dave Maxey was voted unanimously to become Chair for the forthcoming year.

Cllr Maxey thanked everyone for their support and took the Chair for the meeting.

RESOLVED: Cllr Dave Maxey is appointed as Chair to Warmsworth Parish Council for the period 2022 –2023 and to sign the declaration of Acceptance.

22/067

To Elect a Vice-Chair for the forthcoming Electoral & Financial Year 2022 -2023

Cllr S. Auty was nominated, seconded and unopposed for the position. Again, elected unanimously, Cllr S Auty also thanked the Councillors for their continued support.

RESOLVED: Cllr S Auty is appointed as Vice-Chair to Warmsworth Parish Council for the period 2022 –2023

22/068 Public Participation Session

New laminated notices had been produced to re-emphasise the public's rights at meetings, however this did not deter two members of the public – one of whom is a continuous "offender" disregarding the rules and challenging the Chair at every opportunity.

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That member of the public again challenged that the monies transferred from the Allotments Committee were being used for Warmsworth Parish Council and not for the Allotments. Although he had been given the answer before it was made quite clear that the funds transferred are itemised separately in the accounts and that those funds were used solely for use on allotments expenditure.

The Clerk explained to those present that if they looked at the accounts – which are presented monthly at the Parish Council meeting – the Allotments expenditure, receipts of the same and the account balance were all separately itemised and reported as such on a monthly basis. He also stated that these accounts were regularly inspected by Councillors, were internally and externally audited, and also made available to the public during the audit process.

The Vice Chair – who is one of the Councillors charged with responsibility for the Allotments noted the issues around the use of equipment in the containers and the attendance of neglected plots and stated that an answer would be given in due course and also any issues would be discussed at the Allotments Committee, with action being taken where appropriate.

A member of the public also attended from the Gala Committee to request funds which were dealt with, as is the norm, in the Confidential Section, and minuted separately.


At this point, the 5 visitors from the allotments left the meeting.

22/069 To resolve that the minutes of the meeting of the Council held on 11th. April 2022 be signed as a correct record.

RESOLVED: The Minutes of the meeting held on 14th. March 2022 are accepted as a true record.

22/070 Matters Arising from Previous Minutes

- a. Holiday Inn Wall Repair – Cllr Pattison had met with the Holiday Inn General Manager and had productive talks in re-establishing the link with the Parish Council after a lengthy break for Covid19. The issues raised on both sides would be looked into and hopefully addressed – further meetings were proposed on an ad-hoc basis – further details were given in Cllr Pattison’s report from the Warmsworth Environment Group - **COMPLETED**
- b. Stapleton Road Resource Centre – Acquisition – Cllr S Auty reported that the legal team was drafting a draft lease at DMBC and was liaising with the Parish Council solicitors - **ONGOING**
- c. Lords Head Lane Petition – Some trees have been cleared at the site and further clarification is being awaited from Cllr Cole on access and egress onto Lords Head Lane which is of concern - **ONGOING**
- d. Portable Toilet – Allotments – SY Pumps had been to the portable toilet, and it had been sanitised and emptied - **COMPLETED**
- e. Parking on Low Road West – Appears to have abated somewhat but still being monitored – Cllr Bennett reported parking on verges on Grosvenor Crescent – he agreed to get photos for possible reporting to DMBC enforcement - **ONGOING**
- f. Results of Fire Inspection – Still needs to be a special door stop and door alarm fitted which should be done at Easter. A separate fire risk evacuation plan needs to be done for the Centre – Clerk will action these – Risk Register due to be re-presented as an update in June - **ONGOING**
- g. 20mph Zones – Cllrs awaiting update from DMBC Councillors – DMBC clearly not on board with this – agreed to leave on – further discussion agreed to leave on the agenda for now - **ONGOING**.
- h. Hairpin fence / dumping – recurring theme – Site meeting with DMBC produced little and no promises Cllr Cole to follow this up – **ONGOING**



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22/071 To Hear Reports on the work of External Bodies

a. Allotments – Cllr. S Auty / Lenham

The first “focus group” with selected members at random had taken place and produced some useful ideas and comments which would be analysed at the next committee meeting and actioned where appropriate.

Some complaints received about the damage to allotments green fencing by the contractors building the housing development on the Halt – this would be followed up by the Clerk with the developer. A few allotments are not in a good state and therefore action would be taken to identify and warn the culprits of action in accordance with their terms of tenancy.


b. Environmental Group / Playing Fields – Cllr Pattison produced a short, written report on progress, and invited questions & Comments :

The Clerk noted that the flag makers we use are making for free and selling Ukrainian flags with all proceeds going to the war relief effort. It was agreed to purchase one of these flags and to fly it on the flagpole alongside the Union Jack in solidarity with Ukraine.

1. New planters now in situ adjacent to the post box on Mill Lane and outside Warmsworth Stone. WEG would appreciate councillors helping to check for watering if they are in the vicinity.
2. The handyman is very helpful with WEG so to help him with his work, the group has used part of our grant to purchase a short, bladed hedge trimmer, 4 wheeled mesh barrow and pressure spray.
3. The group is planning to plant ornamental grasses at the boundary sign at the fire station, Edlington Lane.
4. Festival garden to be decorated with Jubilee bunting and fly the union jack for the Platinum Jubilee.
5. Due to rough sleepers under the motorway steps on Low Rd East, a meeting has been arranged with Highways England. The meeting will include Malcolm Thomas the conservation officer as Highways England plan to use industrial palisade fencing around the motorway steps in a conservation area. We are hoping to persuade them to use something more suited to the area.
6. Successful meeting with Manager from Holiday Inn. They have now completed the stone wall on the KGF and will be looking at the areas of damage on the path caused by tree roots from their land. They have also painted the side gate as requested and will be planting up shrubs at the entrance to the hotel. The Manager at the hotel requested we arrange regular meetings and made us very welcome.
7. The developers on the Halt have been in touch informing WEG that the 2 new benches promised for the Halt will be installed end of May planned completion of the site.
8. Stakeholder meeting held on the 4th May highlighted problems The Council and WEG are having with the grass cutting. It seems there has been a lack of communication from the cricket committee and also a reluctance to cut the whole field which we pay to be cut. It has now been agreed that the Parish Council investigate estimates from contractors to check if financially the agreement we have now is costing the council too much as it includes purchasing of equipment and maintenance of the mowers, fuel, and any breakdown to the equipment.

It was noted that in the past the Parish Council did have a contract with DMBC to cut the whole field and a general gardener to cut the children’s play area and keep the Community Centre Garden tidy. This could now be maintained by the Parish Council handyman and a contract would mean no responsibility to purchase and maintain the large and small mower.

9. The Summer playscheme needs investigating again on the MUGA – funding needs to be sought for this.




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- c. Cricket Club – Still Concern that the Jubilee event planned on the field had not been given permission – the Stakeholder event did obtain more detail, but there was a need for Risk assessments and insurance to be seen by the Clerk. The Cricketers had restarted again for a new season with a much-improved team.
- d. Football Club – Light in the Lions building needed sorting – the Clerk was aware and was asking the contractor to schedule.
- e. PCJCC – Cllr Woolven had expressed several concerns at the last meeting and was unsure how to progress this – attendance at these meetings is due to be re-appointed at this Parish Council AGM.
- f. PROW – DMBC were planning to remove a gate at the far side of Guest Lane Cemetery, however they had considered the Parish Council comments about it remaining. Cllr Cole would add his voice to this as it was thought removal would be counter-productive to the peaceful life residents now have in this part of the Parish Council.
- g. DTUG – A newly elected South Yorkshire City Region Mayor may focus government on providing some finance for public transport in South Yorkshire, which previously was by-passed, and the finance being awarded to York and Leeds.
- h. Don Gorge – Cllr Bennett reported that the Don Gorge was still “in crisis” and that the AGM did not produce anyone who would be seconded to continue the Committee and the Group founder had unilaterally disbanded the group without consultation. It was felt that this was unconstitutional and may be contra to Charity Commission regulations – the Clerk was following correspondence and an update was hoped for very soon.
- i. Quarry Liaison – Cllr Cole to seek another “stakeholder” meeting with Quarry management which was now well overdue.
- j. Accounts Inspection – both Cllr Maxey and S Auty needed another date sometime after Internal Audit to do the year-end inspection on behalf of the Councillors. The Clerk would liaise.
- k. HR Issues – Nothing to report this time
- l. Gala Committee – An appeal for funds was dealt with under the Confidential Section.
- m. YLCA South Yorkshire Branch – no one believed to have attended last time – The Clerk will send notifications of the next meeting which will be very soon.
- n. Stapleton Road Centre – the Centre had been well cleaned by DMBC Contractors and discussions were taking place about some storage issues to be resolved. The money for some furniture needs to be spent quickly to ensure it is not recovered by DMBC and the furniture could be stored temporarily in the Cottage.

22/072 To Appoint Representatives to the Following Bodies:

- i. Cricket Club – Cllr Bennett
- j. Football Club – Cllr Maxey
- k. PCJCC – Cllr Woolven
- l. PROW – Cllr Pattison
- m. DTUG – The Clerk
- n. Don Gorge – Cllr Bennett – should this organisation continue
- o. Quarry Liaison – Cllrs Woolven & Cole
- p. YLCA South Yorkshire – Cllrs Maxey & J Auty
- q. Gala Committee – Cllr Maxey



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22/073 To hear about Joint Funding Bids with Edlington Town Council – Cllr Rob Reid

This item to be removed until Cllr Reid could attend to discuss it – Cllr Cole was unaware of what was to be discussed.

22/074 To Again Review Risk Register and confirmation of arrangements for insurance cover in respect of all insured risks

This item was deferred to the next meeting

22/075 To Discuss Environmental / Climate Change Issues

It was thought that pollution levels should be requested as they are measured by DMBC at Junction 36 of the A1 (M), a Climate Emergency can be declared by the Council and the Council could pledge to plant at least one tree a year from 2023 onwards – Cllr Pattison would investigate the latter item.

22/076 To Discuss and Receive Correspondence

- a. Community First Yorkshire – Newsletters – Various
- b. Volcom & Faith Sector – DMBC – various Issues
- c. NALC – Newsletters
- d. Fields in Trust – Update Newsletter
- e. YALC – White Rose Update
- f. Northern Gas Networks – Update
- g. YLCA – Virtual Training Programme – April to June
- h. SLCC – Newsletters
- i. Cllr R Reid – Various DMBC Information including severe Weather Guidance
- j. YLCA – Governance Bulletin
- k. NEST – Further routine correspondence
- l. SYPTE – Stagecoach East Midlands – Fare increase in Nottinghamshire, Lincolnshire, Derbyshire & Bassetlaw

These were all noted.

22/077 Members Items

None notified

22/078 To Discuss Financial Matters

- a) To approve Orders for Payment: **APPENDIX 1**
These circulated on the evening and were approved.
- b) To approve Budgets and Bank Reconciliation – to end April 2022 – **APPENDIX 2 & 3** – as Attached to Agenda

RESOLVED: That the payments, Budget & Bank Reconciliation be approved and signed as a true Record.

- c) Budgets and Bank Reconciliation – to March 2022 – These were explained as reported at the April meeting and were relevant for the next items



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- d) To Accept and Approve Internal Auditor 2021 – 2022 Report

This was circulated and accepted – there were no issues and no questions

RESOLVED : That the Internal Auditor's Report for the Financial Year 2021 – 2022 is approved

- e) External Audit – To approve Annual Statement – AGAR Declaration and signature

i. The Annual Governance and Accountability Return was presented – Page 3 was the Internal Auditor Declaration and the questions on Page 4 which entailed Councillors answering a standard set of questions was itemised by the Clerk and each answer was affirmative (apart from item 9 which was not applicable).

ii. Page 5 was the summary of Accounts and was also accepted.

RESOLVED : That the AGAR was approved and signed with the relevant minute reference by the Chair and the Responsible Financial Officer (Clerk) before being surrendered to the External Auditors for inspection and approval.

22/079 To Consider Resolutions Notified by Members

None were identified for this meeting

22/080 To Consider Planning Matters

Mention was made of a potential development off Sheffield Road behind the Halt – Cllr Pattison had taken this up with Doncaster MBC and no Planning Applications had been received as yet. This was being monitored.

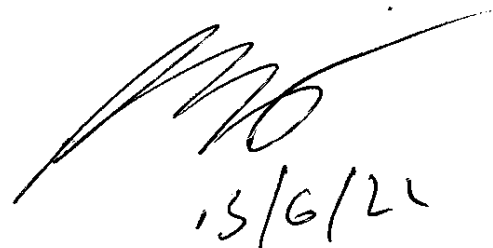
22/081 To Confirm the date of the Next meeting

Confirmed as **7.00 pm on 13th June 2022 (Monday) in the Community Centre.**

The Meeting concluded at 8.55pm

22/082 – To Resolve that Press and Public are Excluded

Short meeting to discuss the Gala.



A handwritten signature in black ink, followed by the date '15/6/22' written in a similar style.