



WARMSWORTH PARISH COUNCIL COUNCIL MEETING

**Minutes of the Parish Council Meeting held on Tuesday 9th. May
2023 at 7pm at Warmsworth Stapleton Road Centre.**

Members Present: Cllrs. D Maxey (Chair), S. Beech, A. Bennett, K. Lenham , C. Pattison & J. Auty

In Attendance: The Clerk, Mr A. Bosmans

Apologies: Cllr. P Cole – The reason for absence was accepted

Members Absent: Cllr N. Robertson

There was also 1 member of the public present.

23/072 To Elect a Chair for the year 2023 - 2024

Cllr. D Maxey was re-appointed by those present as Chair for the new Council year.

23/073 To Elect a Vice – Chair for the year 2023 - 2024

Cllr. J Auty was re-appointed by those present as Vice Chair for the new Council year.

23/074 To receive Disclosures of Interests from Councillors on matters to be considered at the meeting.

There were no disclosures of Interest

23/075 To identify items for which the Press and Public may be excluded.


Items 10(k) and 20 were identified if necessary.

23/076 Public Participation Session

The member of the public present raised further concerns about the safety of the green house on a particular allotment which was “unsafe” The Chair gave assurances that the matter was in hand, the owner of the plot had given promises to remove this in a given time period and if this did not happen, the offending item would be dismantled, and the tenant sent the bill.

At this stage Cllr. Pattison asked to be excused as she was unwell – the meeting remained quorate.

The member of the public also left the meeting.


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23/077 To resolve that the minutes of the meeting of the Council held on 11th. April 2023 be signed as a correct record.

RESOLVED: The Minutes of the meeting held on 11th. April 2023 is accepted as a true record.

23/078 Matters Arising from Previous Minutes

- a. There was a need to update quotes for portioning off the area behind the reception into two parts with a double door – because of major spend on higher priorities on Stapleton Road, this has been postponed – **ONGOING**
- b. Lords Head Lane Petition – This was requested to remain on the agenda, renamed to Lords Head Lane, One Way, Cycle Path, and Pedestrian Way, alongside Graceholme Site Co-operative Development Plan, and Sheffield Roads proposed development onto the Halt, with the Broomhouse Lane Development– **ONGOING**
- c. Grass Cutting – KG Field – The Cricket Club has accepted the new cutting agreement – this has yet to be signed - and the price for the mower – they have been invoiced and will pay in 3 instalments – property remaining in the ownership of the Council until fully paid. The Lions have been made an offer of what to pay and have taken this to their committee – First instalment received on mower – agreement yet to be signed on cutting arrangements - Clerk to progress this with the football club – **ONGOING**
- d. Cottage – a valuation from more than one source – Clerk to investigate as well as valuation for the old community Centre – **ONGOING**
- e. Website refresh – further meeting taken place with the future “Webmaster” and further amendments and refinements have been proposed and will be actioned – the site will look excellent, and it is now live – **COMPLETED**
- f. Complaint about the state of allotment – The Alleged “Offender” has been and talked with the Clerk and the Chair and promises he will be tackling the problem (with assistance) on the weekend of 12 / 13 / 14 May - **ONGOING**
- g. Progress on Summer Camp – Cllr Beech – hope to use the say person as previous years and this time use the King George Field – Clerk to supply the contact at Doncaster MBC to see if there will be any funding this summer– **ONGOING**
- h. Writing to DMBC re – Parking issues with large lorries on the Halt – an e-mail has been sent to DMBC – Chair is lead on this – as of the meeting he had not received a reply - **ONGOING**

23/079 To Resolve that Existing Standing Orders for Warmsworth Parish Council continue for Another Year

There were no amendments to the suggested Standing Orders, and these were adopted for another year.

RESOLVED – that existing Standing Orders are accepted for another year – 2023 – 2024

23/080 To Resolve that Existing Financial Regulations for Warmsworth Parish Council Continue for Another Year

There were no amendments to the suggested Financial Regulations, and these were adopted for another year.

RESOLVED – that existing Financial Regulations are accepted for another year – 2023 – 2024

23/081 To Decide upon a suitable co-option to replace resigning Councillors.

There was still one Casual Vacancy for appointment and the Chair as well as others were asking certain local residents to express an interest.

23/082 To Hear Reports on the work of External Bodies

a. Allotments – Cllrs. Bennett / Lenham

A further Committee Meeting was planned but both Chair and Clerk were ill. Another date is to be arranged. Six more allotment holders would also be invited to an informal “focus group” as per the previous consultations.

b. Environmental Group / Playing Fields – Cllr Pattison, who was absent ill, had indicated that there would be a full report available at the next Parish Council Meeting.

c. Cricket Club – The Club has a new West Indian who “skittled” out the opposition very cheaply and the match was won easily with time to spare. They have also requested a bouncy castle at a fundraiser is located on the field, which had been agreed by the Clerk subject to suitable supervision and insurance by the supplier.

d. Football Club – New lease had been presented to the Football Club and they were taking the Draft to their Committee and will report back. This has been delayed because the Chair of Council has been unwell.

e. PCJCC – Meeting took place recently but currently the Council has no representative

f. PROW – Nothing to report

g. DTUG – A new national rail timetable is to be introduced for the summer at the end of May.

h. Don Gorge – Nothing to report this time – there had been no meeting.

i. Quarry Liaison – The Clerk had asked for a liaison meeting but had received a “cool” response.

j. Accounts Inspection – the next inspection is scheduled on Friday 12th May with the Chair, Clerk and Cllr S. Beech.


k. HR Issues – The Chair had been asked to approach a local gentleman who had asked if there were any job vacancies at the Centre – he has tried to phone and knock on the door several times but has received no response.

l. Gala Committee – The Chair was not present

m. YLCA South Yorkshire Branch – The Council does not have a representative at present.

23/083 To Appoint representatives on the following bodies for 2023 - 2024

- a. Allotments : Cllr Lenham asked to step down. Cllrs Bennett and Beech will remain, and the Chair will cover when necessary.



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- b. Environmental Group / Playing Fields – Cllr Pattison
- c. Cricket Club – Cllr. Bennett
- d. Football Club – Chair
- e. PCJCC – no representative was forthcoming
- f. PROW – Cllr Pattison
- g. DTUG – The Clerk
- h. Don Gorge – Cllr Bennett
- i. Quarry Liaison – not currently meeting – Cllr Cole did attend previously and as both Parish and DMBC Councillor it was agreed that he would be the best liaison.
- j. Accounts Inspection – Chair and Cllr Beech.
- k. HR Committee – Cllrs J Auty, Cole & Lenham
- l. Gala Committee – Cllr Maxey
- m. YLCA – South Yorkshire Branch – No representative at present.
- n. Stapleton Road Implementation Committee – Chair, Clerk & Cllrs Auty, Bennett and Lenham.

RESOLVED: All the appointees be accepted En Bloc as per the above.

23/084 To Discuss items arising from the Stapleton Road Implementation Committee

Another meeting of the Implementation Committee has been held and the draft minutes from that meeting will be available shortly. Some sturdy tables like the existing from Gopak are to be sourced.

Other items included:

- Sourcing new utility providers
- Rates for “hot desking offices” £10/hour, £50/day, and £150/ week
- Clearing away and setting up “free” periods
- Tiling in the kitchen
- A box for disposing of cigarette ends
- Card machine for payments
- Moving of Fire evacuation sign
- Door code to be changed if possible
- Drama Group to be advised on displaying a banner outside for one month

23/085 To Discuss Environmental / Climate

There were no items to discuss at this meeting.

23/086 To Discuss and Receive Correspondence

- a. Community First Yorkshire – Newsletters – Various
- b. NALC – Newsletters
- c. Fields in Trust – Update Newsletter
- d. YALC – White Rose Update
- e. Northern Gas Networks – Update
- f. SLCC – Newsletters
- g. YALC – Revised Training programme
- h. PCJCC – Presentations from Meeting
- i. PROW – Proposed Meeting – 3rd May
- j. S Y Mayoral Office – New Summer Railway Timetables – end of May to December 2023
- k. S Y Police Commissioner – Latest Blog
- l. DMBC – Rural Crime Focus Meetings
- m. DMBC / PCJCC – Carbon Literacy Training – Summer 2023

These were all noted.

23/087 Members Items

It was mentioned that the playschool required an air conditioning unit to cool the hall at the back which becomes very hot when the sun is on it – The Clerk stated that it was almost certainly within financial regulations and did not require a resolution and anyway he thought that there was a unit – either in the Cottage or in the Hub and would liaise with the Playschool about either sourcing a new unit or using the existing.

23/088 To Discuss Financial Matters

- a) To approve Orders for Payment: **APPENDIX 1**

These were circulated and noted – Centre Manager's Expenses and a small invoice from N-Power had not been received at the time of the meeting – the Clerk would update Councillors in due course.

- b) To approve Budgets and Bank Reconciliation – to end March 2023 – **APPENDIX 2 & 3** – as Attached to Agenda

RESOLVED: The payments, Budget & Bank Reconciliation to end of April 2023 be approved and signed as a true Record.

- c) To Update Councillors on the Internal and External Audits – Councillors were informed that the Internal auditor was due the following week, and the Annual AGAR was due for approval at the next meeting prior to being sent to the External Auditors. – The report was noted.

23/089 To Consider Resolutions Notified by Members

Concerns had been expressed over the increase of dog fouling and failure to clean up afterwards – it was agreed to source more signs especially about cleaning up but also that regulations dictate that dogs should be on a lead.

23/090 To Consider Planning Matters

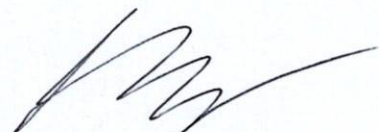
There were no Planning Issues for this meeting.

23/091 To Confirm the date of the Next meeting.

Confirmed as **7.00 pm on Monday 12th June 2023 at the Warmsworth Community Hub**

23/092 To Move that Press and Public are Excluded.

There was a brief discussion around how long a Councillor can serve without attending a meeting.



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